

HOW TO ORCHESTRATE YOUR CLASSROOM IN A POSITIVE WAY!

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OUR AGENDA:

- **Today you will develop a classroom management plan by creating procedures for your classroom.**

- Intro

-Procedure Checklist

-Develop Procedures

-Model/Teach Procedures

-Positive Environment

-Tool Box Time- You will be given lots of different ideas to enhance your management skills and ways to keep students happy and learning.

-Prizes

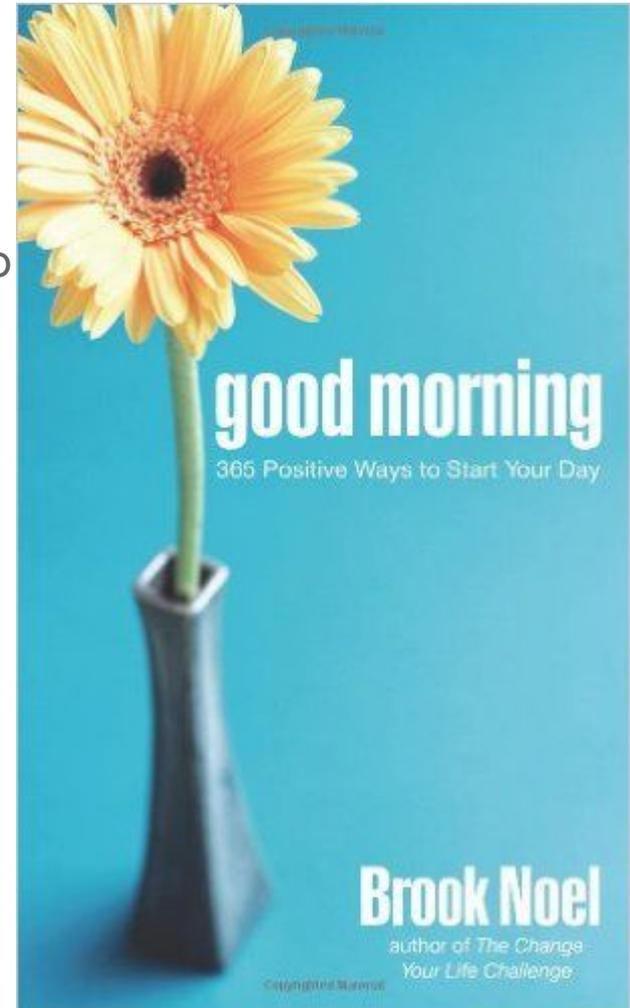
This presentation will be 60 minutes.

If you are absent, make sure you review the presentation on your own time. The presentation is located in Schoology. Your Classroom Management Plan is due August 31st.

QUOTE FOR THE DAY:

“Only those who do nothing at all make no mistakes...but that would be a mistake.”

-Author unknow

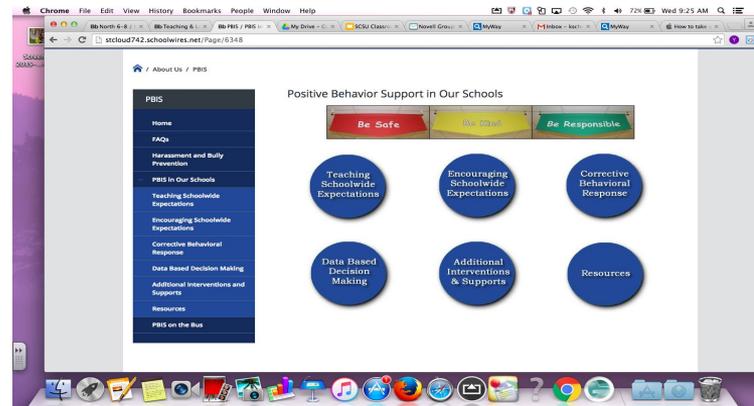
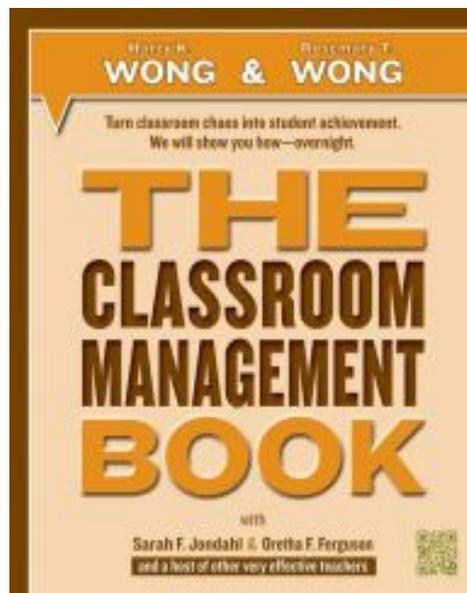
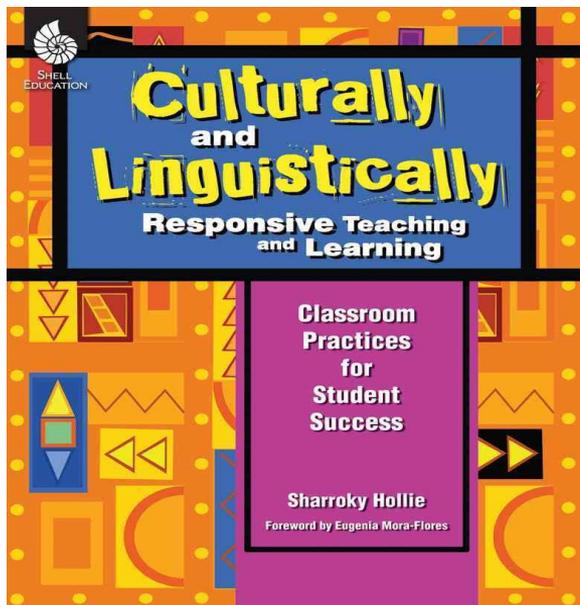


WE DO NOT WANT YOUR FIRST DAY TO BE LIKE THIS...

https://www.youtube.com/watch?v=t04X8_c80kg

Video Tip: safeshare.tv

A PROCESS TO FIND YOUR “FERRET” TO ORCHESTRATE YOUR CLASSROOM.



SHARE ONE THING YOU ALREADY KNOW YOU ARE GOING TO DO TO HELP ORCHESTRATE YOUR CLASSROOM.

MERRY-GO-ROUND

-EACH STUDENT TAKES A QUICK TURN SHARING WITH THE TEAM A THOUGHT OR REACTION TO SOMETHING POSED BY THE TEACHER. RESPONSES SHOULD BE QUICK AND CONCISE. - CULTURALLY AND LINGUISTICALLY RESPONSIVE TEACHING AND LEARNING

“CLASSROOM MANAGEMENT CONSISTS OF THE PRACTICES AND PROCEDURES A TEACHER USES TO MAINTAIN THE ENVIRONMENT IN WHICH INSTRUCTION AND LEARNING CAN TAKE PLACE.”

“CLASSROOM MANAGEMENT BEGINS BEFORE THE FIRST DAY OF SCHOOL” - THE CLASSROOM MANAGEMENT BOOK

PROCEDURES

Plan for success

Rehearse and reinforce

Organize before students arrive

Costs nothing to do

Extra time gained for teaching and learning

Don't wait until next year; do it now

You make a difference in students' lives

Rehearse some more

Experience a class that hums with learning

Success is yours because procedures work!

**TELL ME MORE ABOUT HOW YOU DIDN'T
KNOW ABOUT THE HOMEWORK**



**AND YET EVERYONE ELSE HAS THE
ASSIGNMENT READY TO TURN IN**

DEVELOP A CLASSROOM MANAGEMENT PLAN.

My List of Procedures I have to work on:

- Students who leave early
- Collecting papers & assignments
- Late work, missing work, make-up work and time to complete, absent students
- Letting new students know your procedures
- Putting things Away

DEVELOP A CLASSROOM MANAGEMENT PLAN.

Procedures Check-Elementary.pdf 1 / 2

The following checklist is adapted from "Guidelines for the First Days of School," from the Research Development Center for Teacher Education, Research on Classrooms, University of Texas, Austin.

Activity for the Teacher:
*If you have a procedure for the item listed, put an + mark in the "My procedure/plan column."
If you do not have a procedure for the item listed, put a - mark in the "My procedure/plan column."
If the item listed is unfamiliar to you, put a 0 in the "My procedure/plan column."*

STARTING CLASS	My Procedure
Taking attendance	
Marking absences	
Tardy students	
Giving makeup work for absentees	
Enrolling new students	
Students who leave early	
Warm-up activity (that students begin as soon as they walk into the classroom)	

ENDING CLASS	My Procedure
Putting things away	
Dismissing class	
Collecting papers & assignments	
Bringing closure to the learning	

INSTRUCTIONAL TIME	My Procedure
Student movement within classroom	
Use of cell phones & headphones	
Student movement in & out of classroom	
Going to restroom	
Getting students attention	
Student talking during class	
What students do when their work is completed	
Working together as a group(s)	
Handing in papers/homework	
Appropriate headings for papers	

OTHER	My Procedure
Lining up for lunch/special events	
Walking to lunch/special events	
Walking to & from recess	
Backpack storage	
Personal things storage during class	
Organizing Lockers/Cubbies	
Organizing/cleaning desks	
Materials organization for easy access	
Cleaning out locker	

Procedures Check-Ele...pdf Show All

<p>Students who leave early</p>	<ul style="list-style-type: none"> - Inform teacher at the beginning of class if you are aware of leaving - Leave quietly and put all items away in appropriate spot - Check Schoology for all resources and assignments from that day - Check with a peer if you have any questions - Still need to clarify something, then you can ask the teacher
<p>Late Work Missing Work Absent?</p>	<ul style="list-style-type: none"> - You are responsible for checking Schoology daily to see what you missed - You are responsible for getting all absent work in, missing work, etc. - Check Skyward for what has been graded. This is updated weekly. - Fridays are called- What I Need Days. This is the day where you ask to take all missing tests, you have time to do all missing work.
<p>Turning Missing Work In</p>	<ul style="list-style-type: none"> - To be able to get a grade for all missing work no matter the reason, you must fill out the pink slip and work must be completed to the best of your ability. - Staple pink slip to missing assignment or turn pink slip in with correct information if assignment was turned in via internet. - Turn in pink slip and or work in the correct bin based on what period you have LA. - It will be graded when teacher has time. Do not ask for it to be graded sooner. - It will be returned without a grade if the procedure is not followed

WRITE OUT YOUR PROCEDURES

The image shows a screenshot of a PDF viewer window. The title bar reads "ClassroomProcedureOutline.pdf". The toolbar includes "Open", "Tools", "Fill & Sign", and "Comment". The page content is titled "Procedures for My Classroom" and contains a table with two columns: "Procedure" and "My Procedure". The table has five empty rows for data entry. The macOS dock at the bottom shows several open applications, including "Procedures Check...dary.pdf", "Procedures Check-...ary.pdf", "Christmas Card 6", "Notes from meeting2 copy", "9/21 Sub Plans", and "Ans Comp".

Procedure	My Procedure

SHARE THE ONE PROCEDURE YOU WROTE OUT.

Give One, Get One

-After thinking or journaling about a topic, students are asked to get up and find someone across the room with whom to share their thoughts or answers. Students are thus receiving an idea in exchange for giving one.- CULTURALLY AND

LINGUISTICALLY RESPONSIVE TEACHING AND LEARNING

YOU HAVE PROCEDURES....YEAH!!!!!!

- MODEL THEM
- ADD VISUALS
- PRACTICE THEM

You have to do the above 3 for it to work!

FIRST WEEK OF SCHOOL

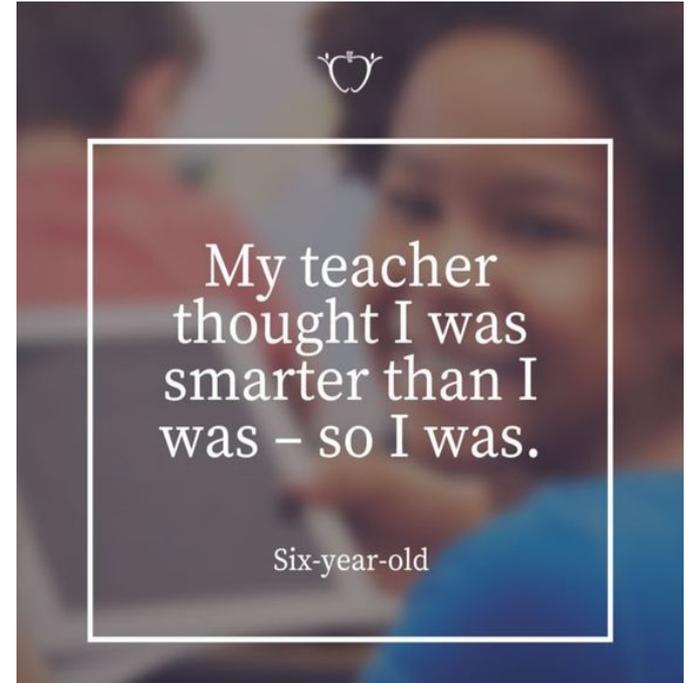
- BINGO PowerPoint
- Reteach...KAHOOT

POSITIVE REINFORCEMENT- CREATE A POSITIVE ENVIRONMENT

- BLUE SLIPS
- 3 STUDENTS PER PERIOD
- 3 CONES TO REMIND- **I HAVE 5 SETS TO GIVE AWAY TODAY!**
- 1 STUDENT TO REMIND ABOUT THE CONES
- FRIDAY- # of Blue Slips = # of keys to pick
- TRY TO OPEN THE DOOR

3 THINGS...PROMISE TO DO THEM...

1. Greet students at the door. I have students talk to me professionally. If they do, I work with them!
2. Visible Schedule
3. High Expectations & Follow Through



AT LEAST 80% OF YOUR STUDENTS WILL SUCCEED WITH PROCEDURES...

What about the students who still struggle?

- Ask about a Behavior Plan/ Flow Chart for your school.
- COMMUNICATE WITH PARENTS!
- Hold one-on-one meeting with student, parents, and staff members.
- **<http://www.pbisworld.com/>**

YOU ARE NOT THERE TO WIN. YOU ARE THERE TO EDUCATE AND
KEEP STUDENTS IN THE GAME OF LEARNING.

**MY FACE AFTER I JUST FINISH GIVING
DIRECTIONS**

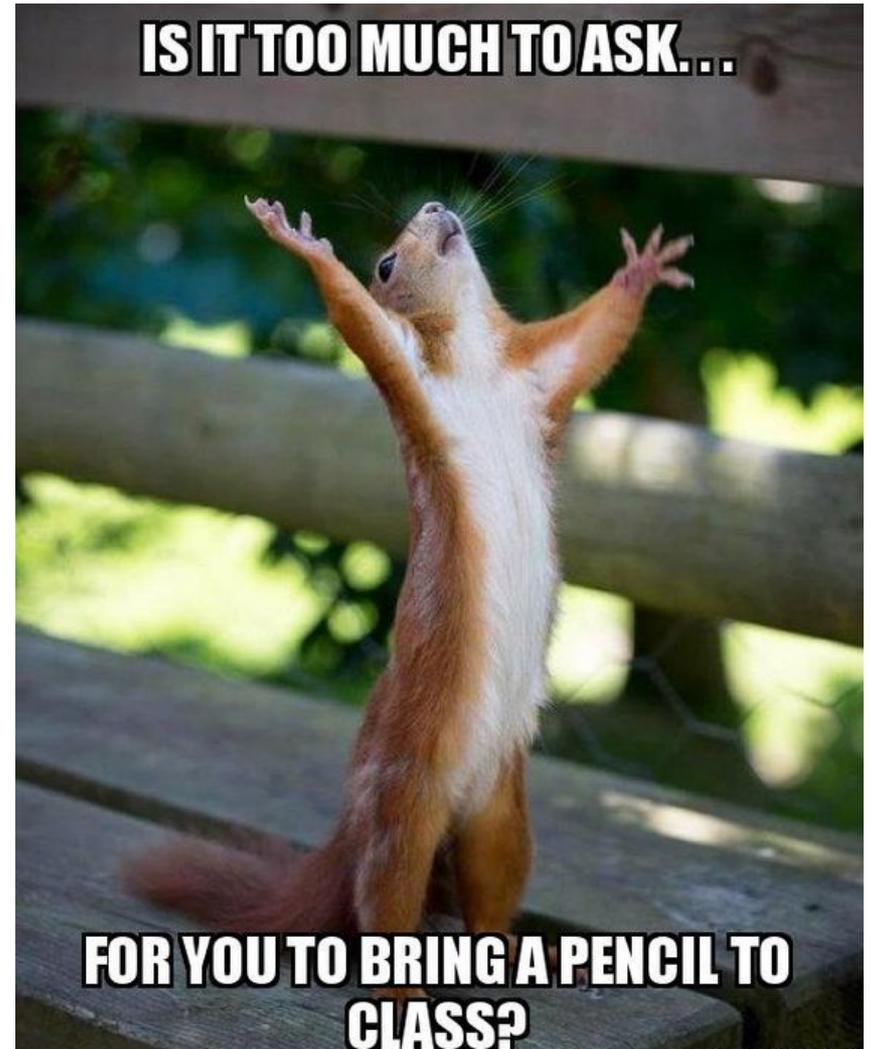


**AND A STUDENT ASKS ME
WHAT TO DO.**

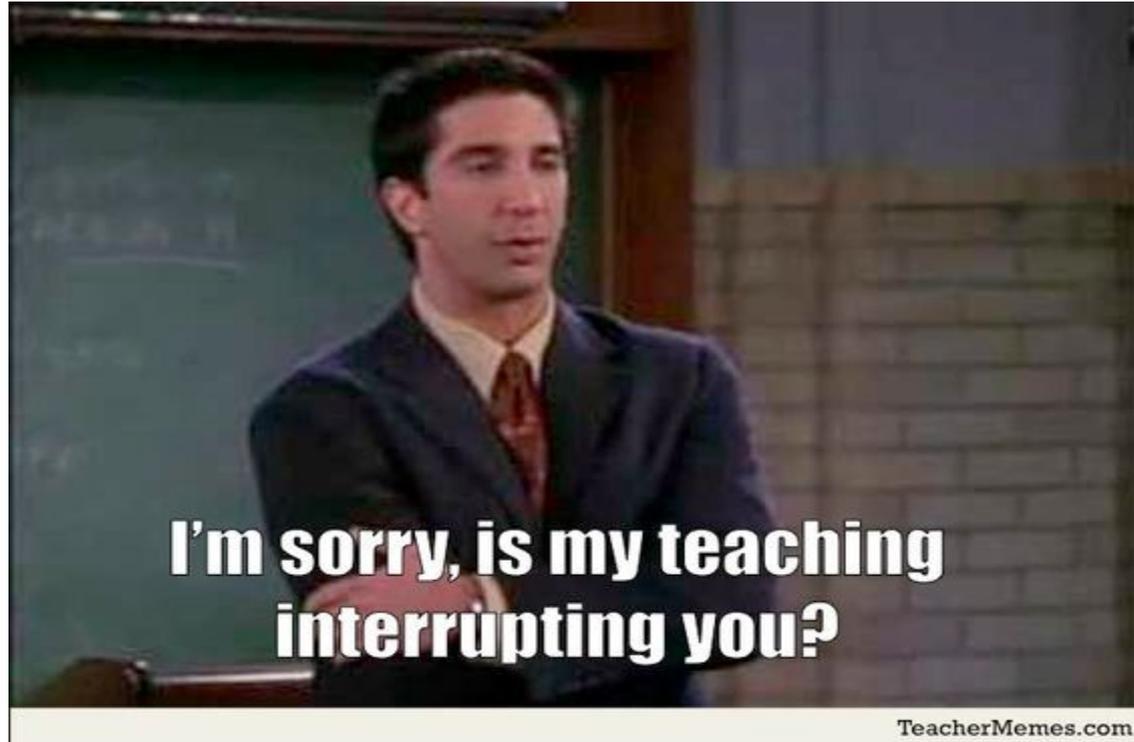
PENCILS

They need them...supply them. Take their agenda or shoe.

Pencils from the golf course work well.



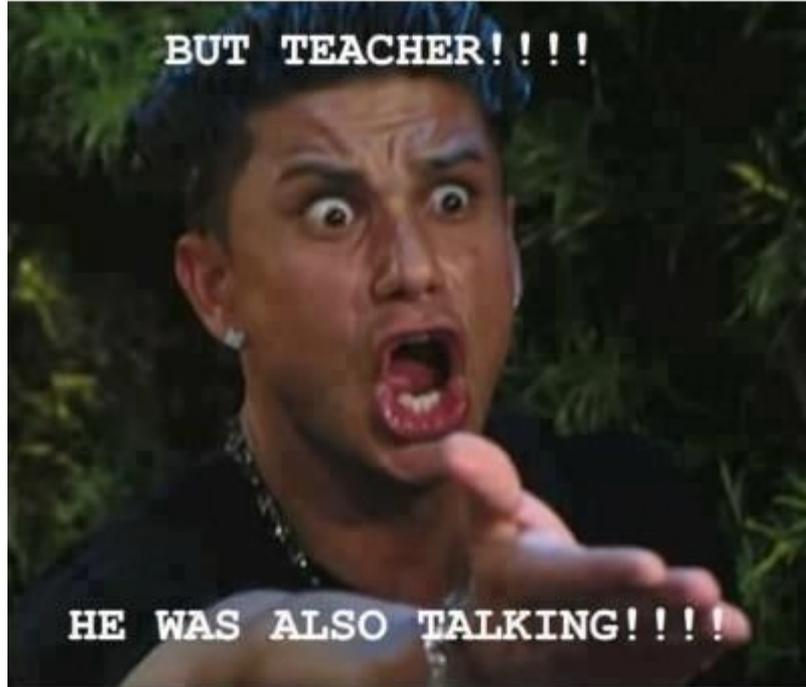
TEACHER LANGUAGE



TIMER



SILENT REMINDERS



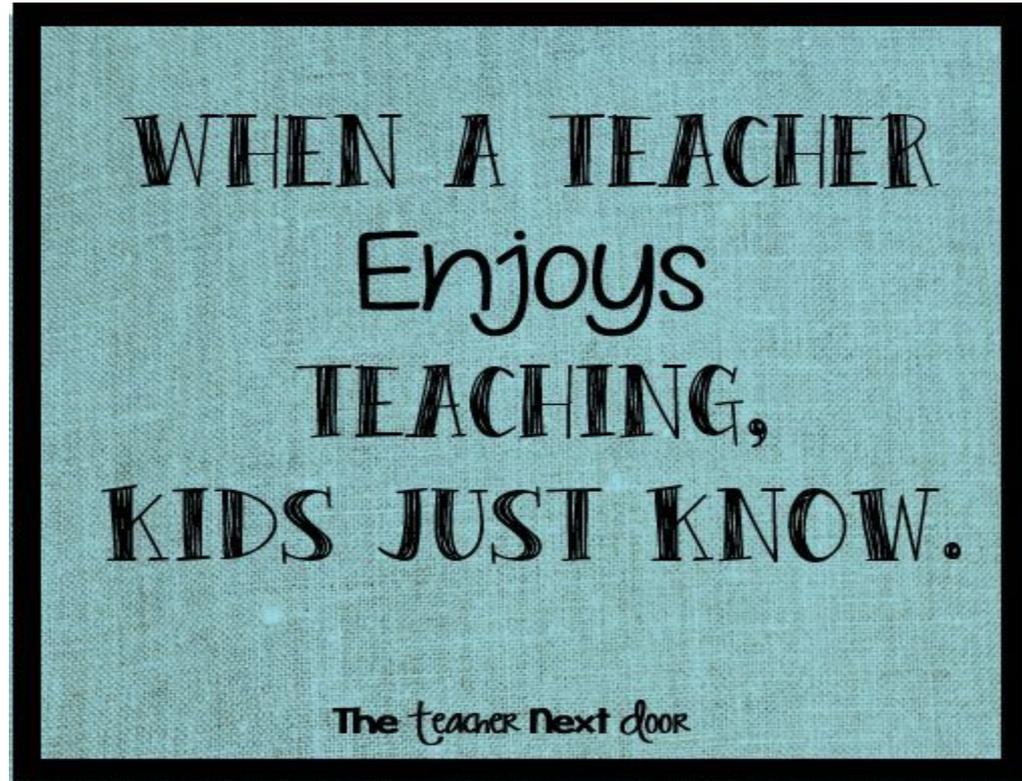
TIMEOUT...STUDENT & TEACHER



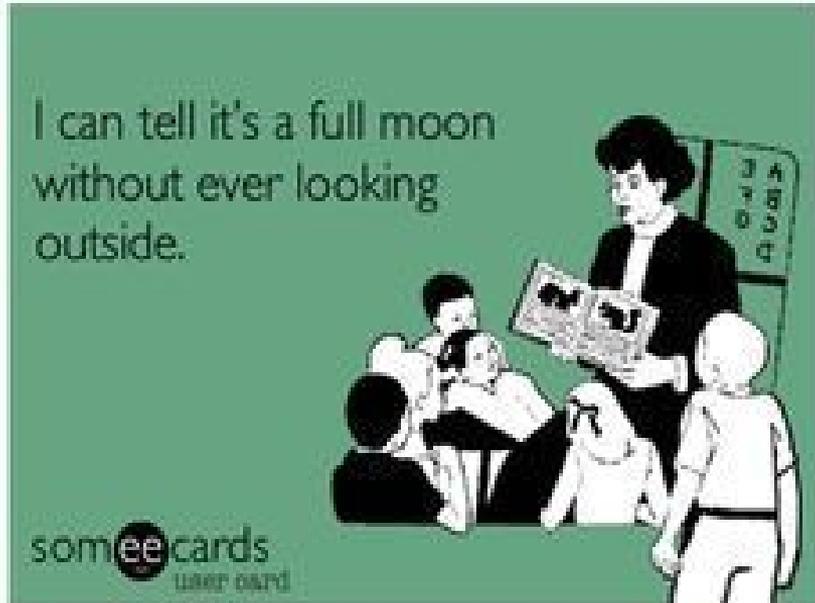
CALM, COOL, COLLECTIVE



ENJOY YOUR JOB



WATER...LET THEM DRINK WATER



SchoolOutfitters.com



CONSISTENCY & REMEMBER...EVERY WORD...

Keep notes on a clipboard about what you tell students.

Example. Show me that you understand our expectations for 3 days and then we will talk about you getting your responsibility pass back.

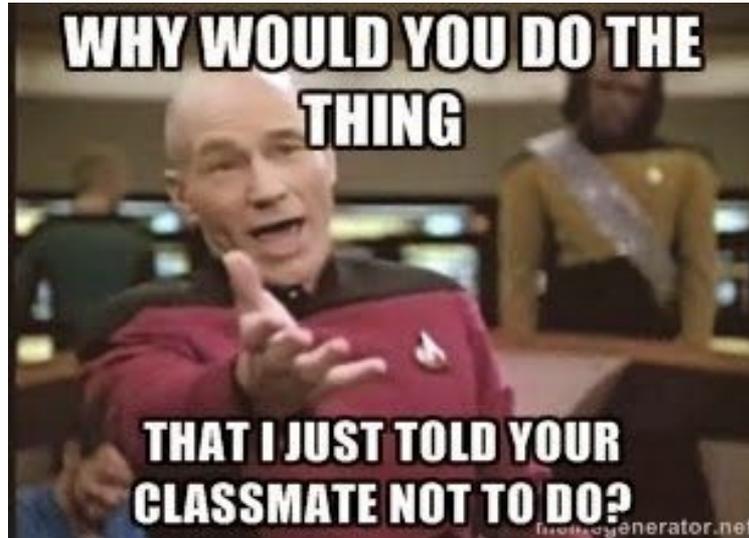
I used to tell people I was a teacher. Now I prefer the title "Data Collection and Management Specialist." It's much more accurate.



WHAT ABOUT CLASSROOM RULES...

Students already know the rules.
They have been told the same rules
for years.

Procedures help students understand
how the classroom runs. They don't
have to guess. They know how to
succeed in your classroom.



SHARE ONE THING YOU ARE GOING TO TAKE AWAY FROM THIS PRESENTATION.

Silent Appointment

Students make “silent appointments” with each other by making eye contact and nodding to indicate that an appointment has been made. Students go greet their appointments and share. Then, ask students to share what they heard. CULTURALLY AND LINGUISTICALLY RESPONSIVE TEACHING AND

LEARNING



**WHO SAYS
TEACHING IS STRESSFUL?**

I'M 39, AND I FEEL GREAT!

